

Attachment B_2

SPIM FY2016 PROGRAM REQUIRED DOCUMENTS

Program Required Document List

(extracted from the FY2016 SPIM)

ACTION MEMO ENFORCEMENT ADDENDUM

ACTION MEMORANDUM

ACTUAL FEASIBILITY STUDY

ADMINISTRATIVE ORDER ON CONSENT (AOC)

ADMINISTRATIVE RECORD (AR) INDEX- REMEDIAL

ADMINISTRATIVE RECORD (AR) INDEX- REMOVAL

BANKRUPTCY REFERRAL / PROOF OF CLAIM (POC)

BANKRUPTCY SETTLEMENT

CONSENT AGREEMENT

CONSENT DECREE (CD) AT ENTRY

CONSENT DECREE (CD) TRANSMITTAL. PACKAGE AT REFERRAL

CONTRACT MODIFICATION

DECISION NOT TO PURSUE COST RECOVERY MEMO

DELETION DOCKET INDEX

DEMAND LETTER

DEMINIMIS SETTLEMENT

DEPT OF JUSTICE (DOJ) REFERRAL LETTER REFERRING CASE BACK TO REGION FOR SETTLEMENT

DEPT OF JUSTICE (DOJ) TRIAL DATE MEMO

DEPT OF JUSTICE (DOJ) WITHDRAWAL OF CASE MEMO

DISMISSAL OF CASE MEMO

DOCUMENTATION THAT ALL REASONABLE STEPS HAVE BEEN TAKEN TO LOCATE PRPS AS LAID OUT IN THE PRP HANDBOOK

EMAIL CONFIRMATION OF SSID

ENFORCEMENT FIRST REPORT

ENGINEERING EVALUATION / COST ANALYSIS (EE/CA) REPORT

ENGINEERING EVALUATION / COST ANALYSIS (EE/CA) START APPROVAL

EPA APPROVAL MEMO OF FF ESI REPORT APPROVAL

Program Required Document List

(extracted from the FY2016 SPIM)

EPA APPROVAL MEMO OF FF INSPECTION REVIEW

EPA APPROVAL MEMO OF FF PA REPORT

EPA APPROVAL MEMO OF FF PA/SI REPORT

EPA APPROVAL OF THE ACTION MEMO

EPA APPROVAL OF THE RI REPORT

EPA CONCURRENCE OR COMMENT LETTER

EPA LETTER APPROVING DESIGN, OR THE RA WORKPLAN

ESI/RI REPORT

EXPANDED SITE INSPECTION (ESI) REPORT & APPROVAL FORM OR MEMO

EXPLANATION OF SIGNIFICANT DIFFERENCES (ESD)

FEASIBILITY STUDY (FS) REPORT

FEDERAL FACILITY AGREEMENT (FFA)

FEDERAL REGISTER NOTICE OF DELETION (NOD)

FEDERAL REGISTER NOTICE OF INTENT TO PARTIALLY DELETE (NOIPD)

FEDERAL REGISTER NOTICE OF PARTIAL DELETION (NOPD)

FINAL CLOSE OUT REPORT (FCOR)

FINAL HRS PACKAGE

FINAL PRP SEARCH REPORT

FINANCIAL ASSURANCE INSTRUMENT (FAI)

FIVE YEAR REVIEW REPORT with attached EPA Concurrence or Comment Letter for FF

FIVE YEAR REVIEW REPORT ADDENDUM

FIVE YEAR REVIEW START MEMO OR WORK PLAN

INSTITUTIONAL CONTROL(S) INSTRUMENTS

INTERAGENCY AGREEMENT (IAG) (FEDERAL FACILITY AGREEMENT)

LETTER FROM PARTY TAKING OVER O&M

LETTER TO PRP STATING WORK HAS BEEN COMPLETED ACCORDING TO THE ENFORCEMENT INSTRUMENT

Program Required Document List

(extracted from the FY2016 SPIM)

LITIGATION REFERRAL TRANSMITTAL LETTER

MEMO STATING THAT EPA HAS COMPLETED REVIEW AND PROVIDED COMMENTS OR CONCURRENCE ON THE TRANSFER OR LEASING DOCUMENT - SIGNED BY REGIONAL OFFICIAL

MEMO TO FILE INDICATING LTRA IS COMPLETE

MEMO TO FILE OR CI TO START PRP SEARCH

MEMO TO THE FILE/DOCUMENTATION THAT PERFORMANCE STANDARDS MET

OFF-SITE RULE ROC RECORDS

PAYMENT FROM PRP

POLREP, FINAL

POLREP, FIRST

POLREP, FIRST AND FINAL

POTENTIALLY RESPONSIBLE PARTY (PRP) NOTICE OF INTENT TO COMPLY

PRE-CERCLA SCREENING REPORT

PRELIMINARY ASSESSMENT (PA) REPORT

PRELIMINARY ASSESSMENT / SITE INSPECTION (PA/SI)

PRELIMINARY CLOSE OUT REPORT (PCOR)

PRELIMINARY PRP SEARCH REPORT

PRP SEARCH OUTCOME REPORT

PRP SEARCH PLAN/ DOCUMENT SEARCH

PRP SEARCH START CHECKLIST

RD WORKPLAN, SOW OR OTHER APPROPRIATE DOCUMENT

RECORD OF DECISION (ROD)

RECORD OF DECISION (ROD) AMENDMENT

REMEDIAL ACTION (RA) REPORT APPROVAL MEMO

REMEDIAL ACTION (RA) START MEMO

REMEDIAL ACTION (RA) WORK PLAN

Program Required Document List

(extracted from the FY2016 SPIM)

APPROVAL OF REMEDIAL ACTION REPORT

REMEDIAL DESIGN (RD) 100% APPROVAL

REMEDIAL INVESTIGATION / FEASIBILITY STUDY (RI/FS) WORK PLAN & AMENDMENTS

REPORT DEVELOPED BY EPA - INTEGRATED REMOVAL ASSESSMENT & INTEGRATED ASSESSMENT

REQUEST TO MAKE CLAIM LETTER SENT TO DOJ

SETTLEMENT AGREEMENT

SETTLEMENT FOR COST RECOVERY OF DECISION NOT TO PURSUE COST DOCUMENT

SIGNED COMPLETION PRP SEARCH MEMO BY BRANCH CHIEF

SIGNED FINAL JUDGEMENT

SITE INVESTIGATION / SITE INSPECTION (SI) REPORT

SITE REASSESSMENT REPORT

SPECIAL NOTICE LETTER (SNL)

SPECIAL NOTICE LETTER (SNL) WAIVER

SUPERFUND STATE CONTRACT (SSC)

TECHNICAL IMPRACTICABILITY DETERMINATION BY EPA

TOLLING AGREEMENT (TA)

POTENTIALLY RESPONSIBLE PARTY (PRP) NOTICE OF INTENT TO COMPLY

WORK ASSIGNMENT